



<p style="text-align: center;">WHO TO CALL 2011/12</p>

We are here to help you, but we'd like to remind you that asking the right person will get you quicker results.

We believe that the people closest to the issue should be contacted first. For instance, issues involving classwork, homework, field trips, etc., should first be addressed to the teacher. The next step is to contact the next person up the ladder (i.e the principal of that division). We have found that most parental concerns or questions are handled best this way.

Please use the following list to help determine the best person to contact. Dial 216.763.1400 and ask for...

Education:

Classroom Teachers

Visit the Staff/Contact Us page of the website for staff/teacher extensions and email addresses (or dial "O" to reach the front office for assistance)

**Preschool Director/Programming
Director of Education
Middle School Judaic Studies
and Judaic Programming
Headmaster**

Tracey Bortz x 426
Susan Siegel x403
Daniel Weiss x429

Rabbi Jim Rogozen x405

Educational Support:

**Guidance Counselor
Social Worker
Media Center (Library)
Support Service/Testing
Athletic Director**

Wendy Cohen x415
Shalom Stern x436
Priscilla Dann x421
Laurie Gross-Kammer x417
Dominic Schwed x430

Business:

**Admissions/Tuition Assistance
Donations
Tuition Billing
Billing/Accounts Receivable
Tributes
Marketing/Website
Parent Partnership
General Front Office
Office Manager**

Rachel Gonsenhauser x413
Amy Einhorn x408
Mindy Slade x409
Jennifer Kercher x410
Nikki Blake x411
Kelly Millet x420
Lance Colie x407
DeAnna Martin x401/Nikki Blake x 411
Mary Anne Donovan x404